Appendix A - Voting Process with Vote-APA

Voting Process with Vote-APA

We are using **Vote-APA**, a secure and anonymous voting platform, to ensure a fair and transparent election process during this year's AGM. Here's how the voting will work:

1. **Unique Voting Link**:
   - Prior to the voting session, each registered participant will receive a **unique voting link** via email.
   - This link will direct you to the Vote-APA platform, where you can cast your vote securely.
2. **Anonymous Voting**:
   - **Your vote will be anonymous**, ensuring privacy and fairness for all participants. Each vote is encrypted and cannot be traced back to the voter.
3. **Voting Options**:
   - When the voting session begins, you will see a list of candidates and/or by-law amendments for which you can vote.
   - You will be able to select your preferred candidate or choice for each position or amendment.
4. **Time to Vote**:
   - You will have a set amount of time (e.g., 5-10 minutes) to cast your vote. During this time, please ensure you submit your choices before the voting period closes.
5. **Vote Submission**:
   - Once you've made your selections, click **Submit** to finalize your vote. You will receive a confirmation that your vote has been recorded.
6. **Monitoring and Support**:
   - If you experience any issues during the voting process, support will be available via the chat feature in Zoom, or you can reach out to the designated AGM technical support team.
7. **Results Announcement**:
   - Once the voting session has concluded and all votes have been securely tallied, the results will be announced during the AGM.